

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
MINUTES
September 13, 2023**

A regular meeting of the Board of Licensure for Professional Art Therapists was hosted by the Department of Professional Licensing, on September 13, 2023, at 12 p.m.

MEMBERS PRESENT

Theresa Adamchik
Beth Henson
Virginia Gilpin
Patricia Hart

Department of Professional Licensing STAFF

Chelsey Moye, Board Administrator
Kristen Lawson, DPL Commissioner
Jamar Carter, Administrative Section
Supervisor

OTHERS

MEMBERS ABSENT
Katherine Delahanty

Barry Sullivan, Office of Legal Services

CALL TO ORDER

Ms. Adamchik called the meeting to order at 12:04pm

MINUTES

Ms. Adamchik motioned to approve the minutes from the July 25, 2023, meeting, seconded by Ms. Gilpin and the motioned carried.

FINANCIAL REPORTS

The Board reviewed financial statement for July and August 2023. No further action required.

LICENSURE STATUS REPORT

The licensure status report was reviewed. No further action required.

PPC/DPL REPORT

Commissioner Lawson presented the Safe Storage Awareness letter to the board and advised that the board that they can decide if they want the letter to be placed on the board's website or not. The board did not mention wanting this on the website at this time.

Commissioner Lawson announced that Jamar Carter was promoted as the Executive Staff Advisor for DPL and a new supervisor will be coming on shortly as they are currently interviewing at this time.

OLD BUSINESS

The board is waiting on a contract with ATCB for examinations. There has not been any contract sent to the board at this time. The contract will be reviewed at a board meeting after receiving the contract. Mr. Sullivan will be contacting ATCB to see where the contract is and timeframe prior to the next board meeting.

NEW BUSINESS

The board discussed meeting dates and times for the upcoming 2024 year. The board decided on Keeping every other month on the second Wednesday the same for the board meetings. The first meeting will start on January 10, 2024. Ms. Adamchik made a motion to accept the 2024 board meeting dates, seconded by Ms. Henson and the motion carried.

Board Administrator presented the Veteran Affairs Standard of Practice for Art Therapy letter. The board decided to table the topic until next board so the members could have time to look over the standards and present any feedback.

Board Administrator gave an update to the board regarding Tracking CEU Hours in EServices. Now in EServices every licensee can go in their account anytime to place CEU in the system. They do not have to wait until their renewal to enter their CEU's. Ms. Henson made a motion to send out notification as an FYI to all active and inactive licensees to ensure they are aware of this new update seconded by Ms. Gilpin, and motion carried.

LEGAL COUNSEL

Ms. Adamchik made a motion to move into closed session at 12:30 p.m. Ms. Henson seconded the motion and it carried. Pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding application and complaints at which information protected by KRS 61.810(k) may be discussed.

Ms. Adamchik moves and Ms. Henson seconds to return to open session and the motion carried. Board chair, Ms. Adamchik, announces time returned to open session at 12:57pm. Ms. Adamchik made a motion that the board moves to dismiss the 2023PAT00001 complaint and the 2023PAT00002 complaint a letter will be drafted by Mr. Sullivan to the respondent with 21 days to respond. Ms. Gilpin seconded and the motion carried.

APPLICATIONS REPORT

Ms. Adamchik moves, and Ms. Henson seconds entering into a closed session at 1:00p.m. pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding pending litigation and applications.

Ms. Adamchik moves and Ms. Henson seconds to return to open session and the motion carried.

Board chair, Ms. Adamchik, announces time returned to open session at 1:24p.m.

The board reviewed the following applications & made the following recommendations:

- **2 LPATA- Approved**
- **1 Renewal- approved**
- **2 CEU- Approved**

Ms. Adamchik motioned to approve the renewal. Seconded by Ms. Gilpin and motion carried.

Ms. Adamchik motioned to approve the LPATA. Seconded by Ms. Hart and motion carried.

Ms. Adamchik motioned to ratify applications approved prior to today's meeting. Ms. Henson seconded the motion and it carried.

Licensed Professional Art Therapist Associate Approved: 2 approved

Licensed Professional Art Therapist Approved:

Request to take Board Approved Supervisor Test:

Request to take ATCBE:

Reinstatement:

Renewal: 1 Approved

Continuing Education: NorthKey- approved

NEXT MEETING

The next meeting is scheduled for 12 p.m. November 8, 2023, hosted by the Department of Professional Licensing.

ADJOURN

Ms. Henson motioned to adjourn at 1:27pm. Ms. Adamchik seconded the motion and it carried.